PROCEDURE FOR ENROLLMENT

Pre-admission Procedure

Proceed to the Admissions Office for the Online Application for Admission. (Applicants may also

apply for admission online at //www.ue.edu.ph/onlineadmission)

Step 2. Upload your 2” x 2” photo with a white background and one of the following, where applicable:

For COLLEGE:

• For Grade 12 graduates: Grade 12 report card

• For graduates of Non-Formal Education: PEPT/ALS rating

• For current Grade 12 students: Grade 11 report card

• For college transferees: Transcript of records or Certification of grades

• For degree holders: Transcript of records

• For cross-enrollees: Permit to cross-enroll

For SHS:

• For Grade 10 completers: Grade 10 report card

• For graduates of Non-Formal Education: PEPT/ALS rating

• For current Grade 10 students: Grade 9 report card

• For Grade 12 transferees: Grade 11 report card

Step 3. COPY/TAKE A SCREENSHOT of your reference number as you will use this later on.

Step 4. Pay for the application fee at the Finance Department.

Step 5. Present your receipt of payment at the UE Admissions Office to know the status of your application and the schedule of your enrollment.

Important Notes

CET results are released immediately after the test.

Freshmen applicants for the next school year may take the CET starting August.

Freshmen

Transferees

Degree Holders

Cross-Registrants